



Sign Permit Application

Required Information: (application will not be processed without this information)

- A detailed drawing showing the layout, dimensions, colors and materials of the proposed sign(s)
- For wall signs, an picture of the building showing size and location of the proposed sign(s)
- For pole and monument signs, a site plan indicating the location of the proposed signs in relation to buildings, driveways and property lines
- Indicate all other existing signs on the premises

Location/Address of Job: _____

Applicant Name: _____ Phone: _____

Property Owner(s) Name: _____

Name of Business: _____ Phone: _____

Sign Contractor/Company: _____

Address: _____

Phone: _____

- Sign Type: On-Premise Off-Premise
- Internal Lighting External Lighting Not Illuminated
- Wall (or canopy) Projecting Sign Parking Lot Directional Sign
- Monument Sign Pole Sign Combination Monument/Pole Sign
- Sign Structure Temporary Sign Other: _____
- Historic District Approval Needed** Number of signs

Applicant Signature: _____ Date: _____

Owner Signature _____ Date: _____

Sign Fee: _____ Date Paid: _____ Receipt #: _____

Number of Signs: _____

FEE: See current year City Wide Fee Resolution

- DENIED APPROVED APPROVED WITH CORRECTIONS

Building Official: _____ Date: _____

The City of Hot Springs | 303 North River St | Hot Springs SD 57747
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Use space below to identify sign location.

