

City of Hot Springs Administrative and Finance Committee Agenda

1:00 p.m. Meeting

August 7, 2023

Mueller Civic Center, 801 S. 6th St.

Hot Springs, SD 57747



Roll Call 1:00p.m.

Old Business

1. Additional costs related to water and wastewater replacement-road project, ongoing review and discussions necessary-funding for W/WW overages-Potential EOY inter-fund loan transfer. Delayed mid-year xfers W/WW – **recommending review in November**
2. Discuss selling land the City owns;
 - a. **4.14** acres adjacent to the Simon quarry near Evergreen Cemetery-General Gov't-**Mayor contacting Simon**
 - b. **7 +/-** acres north of Haden's property in Hot Brook Canyon-Water-re-plat and only offer for buildable piece for sale –**move forward with surplus**
 - c. **100 +/-** acres near the Hot Brook Canyon pump station-Water(not meadow area)-**Rocky Mountain Elk Foundation Leah Burgess**
3. Review utility fees-must set new rates for 2024 & beyond-Casey Burrus, Project Manager/Technical Assistance Provider-Midwest Assistance Program-**1.9 or 2% increase to rates. DANR considering chg to min. rate from \$35 to \$50-Ordinance revisions needed**
4. Review/discuss proposed changes/additions to COHS Personnel Policies (clothing, tiktok, pd night differential, overtime clarification for exempt employees, exempt employee use of leave, flexible work arrangements, remote work, travel expenses, work on a holiday clarification and return of city property) and COHS Safety Manual (clarifying PPE standards)

New Business

1. Mayor Nelson-Per Diem rates
2. Job Description Changes-Recreation Director, SHGC Salaried employees (3), Development Coordinator (name change?), City Administrator, remove valid **SD** Driver's License requirement from job descriptions where not necessary
3. 2024 Dispatch Agreement offered by FRC-work on counter offer
4. Restaurant Liquor License fee set 10 years ago-consider changing
5. Review proposed agreement establishing terms for repayment of training/certification, clothing/equipment
6. Review monthly Finance Officer Reports
7. Committee member items