

City of Hot Springs Administrative and Finance Committee Agenda

1:00 p.m. Meeting
September 18, 2023
Mueller Civic Center, 801 S. 6th St.
Hot Springs, SD 57747



Roll Call 1:00p.m.

Old Business

1. Additional costs related to water and wastewater replacement-road project, ongoing review and discussions necessary-funding for W/WW overages-Potential EOY inter-fund loan transfer. Delayed mid-year xfers W/WW **reviewing in November**
2. Discuss selling land the City owns;
 - a. **4.14** acres adjacent to the Simon quarry near Evergreen Cemetery-General Gov't-surplus
 - b. **7 +/-** acres north of Haden's property in Hot Brook Canyon-Water-re-plat and only offer for buildable piece for sale-secure water line easement surplus
 - c. **100 +/-** acres near the Hot Brook Canyon pump station-Water(not meadow area)-**Rocky Mountain Elk Foundation Leah Burgess**
3. Review utility fees-must set new rates for 2024 & beyond-Casey Burrus, Project Manager/Technical Assistance Provider-Midwest Assistance Program-**2.5% increase to rates. DANR considering chg. to min. rate from \$35 to \$50-Ordinance revisions in the works**
4. Review/discuss proposed changes/additions to COHS Personnel Policies (clothing, tiktok, pd night differential, overtime clarification for exempt employees, exempt employee use of leave, flexible work arrangements, remote work, travel expenses, work on a holiday clarification and return of city property) and COHS Safety Manual (clarifying PPE standards), **Per diem rates**

New Business

1. Discuss Kim Moir request to pull mobile food vendor licenses and prohibit sales during road construction
2. Review monthly Finance Officer Reports-review TOS spreadsheets, discuss PD doing background checks, review restaurant liquor license fees
3. Proposed Job description changes review
4. Repayment of Expenses Training/Certification & Clothing/Equipment Policy-Draft review
5. Mayor items
6. Committee member items