

City of Hot Springs Administrative and Finance Committee Minutes

1:00 p.m. Meeting

January 17, 2023

Mueller Civic Center, 801 S. 6th St.

Hot Springs, SD 57747



Roll Call 1:00p.m.

Present: Mayor Bob Nelson, Misty Summers/Walton, Jeff Temple, Melany Wilson, Deb Johnston, J.R. Huddleston Chair

Old Business

1. **Additional costs related to water and wastewater replacement-road project, ongoing review and discussions necessary**
Discussed Inter fund loan, grants, discussed business owners replacing their lines from the curb stop and they need to take action sooner than later.
2. **Gauge installation at City Shop/Propane Tank-update on installation/cost of propane Complete**
3. **Clothing allowance policy-PD, Utilities, Maintenance**
Jeff and J.R. working on the policy, what is considered expendable and non-expendable, what items are to be considered PPE items vs clothing. OSHA guidelines etc.
4. **Discuss selling land the City owns adjacent to the Simon quarry-Cemetery and Hot Brook Canyon pumping station-5 acres land locked Simon quarry-7-9 acres north of Haden's over 100 acres behind the pump station**
Discussed our options. Committee recommends a personal review of said property by council to determine what actions that may need to be required.

New Business

1. **Review monthly Finance Officer Reports**
Presented at the last council meeting
2. **Small Claims-Hult Homes**
No update
3. **State Highway Fund Loan application-update**
Misty received draft documents and attachments. More to come by next meeting
4. **Potential to pursue W/WW revenue bonds**
Discussed inter fund loan
5. **Departmental year end purchase review**
Reviewed with department heads

6. Review WF Fraud Prevention letter and response from FO

Letter from Wells Fargo. Committee recommends we stay our current course.

7. Review Vacation/Sick leave benefits for SHGC Superintendent Operations Manager and Equipment Manager

Robust discussion, further discussions required, No action taken

8. MOU. Hot Springs Youth Baseball

Additional information required. No action at this time

9. Committee member items.

No member items

Meeting adjourned at 3:25

Next Meeting is Feb 6, 1:00pm at the MCC

J.R. Huddleston Chair