

City of Hot Springs Administrative and Finance Committee Minutes

1:00 p.m. Meeting

September 18, 2023

Mueller Civic Center, 801 S. 6th St.

Hot Springs, SD 57747



Roll Call 1:00p.m.

PRESENT:

Finance Officer Misty Summers-Walton, Council members Hal Glanville, Malisa Niles {Co Chair}, Deb Johnston and J. R. Huddleston (Chair)

Old Business

1. Additional costs related to water and wastewater replacement-road project, ongoing review and discussions necessary-funding for W/WW overages-Potential EOY inter-fund loan transfer. Delayed mid-year xfers W/WW reviewing in November
Outlook Looks Positive for the Transfer
2. Discuss selling land the City owns;
 - a. 4.14 acres adjacent to the Simon quarry near Evergreen Cemetery-General Gov't-surplus
Resolution drafted
 - b. 7 +/- acres north of Haden's property in Hot Brook Canyon-Water-re-plat and only offer for buildable piece for sale-secure water line easement surplus
Pending more information about Easement Questions. Resolution Drafted
 - c. 100 +/- acres near the Hot Brook Canyon pump station-Water(not meadow area)-Rocky Mountain Elk Foundation Leah Burgess
Under discussion pending communication with Leah Burgess
3. Review utility fees-must set new rates for 2024 & beyond-Casey Burrus, Project Manager/Technical Assistance Provider-Midwest Assistance Program-2.5% increase to rates. DANR considering chg. to min. rate from \$35 to \$50-Ordinance revisions in the works
Discussed. Proposed for first meeting in November.
4. Review/discuss proposed changes/additions to COHS Personnel Policies (clothing, tiktok, pd night differential, overtime clarification for exempt employees, exempt employee use of leave, flexible work arrangements, remote work, travel expenses, work on a holiday clarification and return of city property) and COHS Safety Manual (clarifying PPE standards), Per diem rates
Discussed, Pending Final Review

New Business

1. Discuss Kim Moir request to pull mobile food vendor licenses and prohibit sales during road construction
Committee denied the request.
2. Review monthly Finance Officer Reports
Misty Reviewed with Committee

3. Proposed Job description changes review
Committee reviewed and no issues with proposed Changes
4. Repayment of Expenses Training/Certification & Clothing/Equipment Policy-Draft review
Committee reviewed with no proposed changes.
5. Mayor items
None
6. Committee member items
J.R, discussed a constituents issue with an Evans Plunge Punch Pass.



Adjourned at 2:40

Next Meeting is October 2nd at 1:00pm at the MCC