

City of Hot Springs Administrative and Finance Committee Minutes

1:00 p.m. Meeting

November 6, 2023

Mueller Civic Center, 801 S. 6th St.

Hot Springs, SD 57747



Roll Call 1:00pm. Mayor Bob Nelson, Finance Officer Misty Summers-Walton, Alderwoman Deb Johnston, Alderman Hal Glanville, Co-Chair Alderwoman Malisa Niles, Chair J.R. Huddleston

Old Business

1. Additional costs related to water and wastewater replacement-road project, ongoing review and discussions necessary-mid-year internal operating transfers will be on 11/20 council agenda
We have not had any additional draw requests.
The budgeted W-WW Operating Fund Transfers will be on the 11/20 Council agenda

2. Continue Discussion regarding selling land the City owns;
 - a. 4.14 acres adjacent to the Simon quarry near Evergreen Cemetery-General Gov't-surplus
Mayor Nelson reported that Jake Hepp of Simons will be here next week to discuss

 - b. 7 +/- acres north of Haden's property in Hot Brook Canyon-Water-re-plat and only offer for buildable piece for sale-secure water line easement surplus-Tracy B?
Nothing to report.

 - c. 100 +/- acres near the Hot Brook Canyon pump station-Water(not meadow area)
No movement. Remove from Agenda.

3. Review/discuss proposed changes/additions to COHS Personnel Policies (clothing, tiktok, pd night differential, overtime clarifications, exempt employees use of leave, flexible work arrangements, remote work, travel expenses, work on a holiday clarification and return of city property) and COHS Safety Manual (clarifying PPE standards), Per diem rates
No change in Per Diem Rates. Council will receive proposed changes to policies on 11/20 as an information only.

New Business

1. SD DOT Loan request/review plans and figures
We have \$684,000 before any draws. Current cash balance is in the 501 fund.
Misty is working with two DOT staffers before any Draws.

2. PD background checks-process, costs, reasons
Discussed with Chief Norton at Public Safety. Chief to discuss with Sheriff Norton.

3. Mayor Nelson-Per Diem rates, other items?
Mayor to discuss Per Diem Rates, Personnel policies, Job Descriptions, and other topics with the New City Administrator.

4. Review monthly Finance Officer Reports
Misty reviewed with committee

5. Committee member items
None

2:00pm
Adjourned at ~~1:00pm~~

Next meeting is 12/4/23 at 1:00pm at the MCC



J.R. Huddleston

Chair