

City of Hot Springs Administrative and Finance Committee Minutes

1:00 p.m. Meeting

July 17, 2023

Mueller Civic Center, 801 S. 6th St.

Hot Springs, SD 57747



Roll Call 1:00 p.m.

Present: Mayor Bob Nelson, Councilwoman Deb Johnston, Co-Chair Melissa Niles, Chair J.R. Huddleston

Old Business

1. Additional costs related to water and wastewater replacement-road project, ongoing review and discussions necessary-funding for W/WW overages-Potential EOY inter-fund loan transfer. Delayed mid-year xfers W/WW
No significant changes. More info required.

2. Discuss selling land the City owns;
 - a. **4.14** acres adjacent to the Simon quarry near Evergreen Cemetery-General Gov't-
Mayor contacting Simon
 - b. **7 +/-** acres north of Haden's property in Hot Brook Canyon-Water-re-plat and only offer for buildable piece for sale **—move forward with surplus**
 - c. **100 +/-** acres near the Hot Brook Canyon pump station-Water(not meadow area)-
Rocky Mountain Elk Foundation Leah Burgess**4.14 Acres- Mayor Nelson contacted Croell and was advised there is approximately 89,000 ton of material at approximately \$1.00 per ton.**
Items b and c, no action taken.

3. Review utility fees-must set new rates for 2024 & beyond-Casey Burrus, Project Manager/Technical Assistance Provider-Midwest Assistance Program-**1.9 or 2% increase to rates**
Hold for Misty to return as further info is needed.

4. Review/discuss proposed changes/additions to COHS Personnel Policies (clothing, tiktok, pd night differential, overtime clarification for exempt employees, exempt employee use of leave, flexible work arrangements, remote work, travel expenses, work on a holiday clarification and return of city property) and COHS Safety Manual (clarifying PPE standards)
Hold Awaiting further discussions.

New Business

1. Steve Wynia-Historic Preservation Grant-ideas
Deb Johnston advised that the 3 state representatives will attend the October Historic Preservation Committee meeting to discuss funding and Deadwood Historical funding.

2. Mayor Nelson-Per Diem rates
Per Diem rates are being discussed. State and GSA rates.

3. Job Description Changes-Recreation Director, SHGC Salaried employees (3), Development Coordinator (name change?), remove valid **SD** Driver's License requirement from job descriptions where not necessary
On Hold pending further discussion.
4. 2024 Dispatch Agreement offered by FRC-work on counter offer
On hold pending further discussion
5. City Hall copier contract-5yr. lease and service contract with Century Business Products
On Hold
6. Restaurant Liquor License fee set 10 years ago-consider changing
On Hold
7. Review and Discuss Airport Land Lease Agreement
On Hold. More info needed.
8. Review monthly Finance Officer Reports
On Hold
9. Committee member items
None

Adjourned at ^{2:44}~~2:30~~pm

Next meeting will be August 7th at 1:00pm at the MCC