

City of Hot Springs Administrative and Finance Committee Minutes

1:00 p.m. Meeting

April 8, 2024

Mueller Civic Center, 801 S. 6th St.

Hot Springs, SD 57747



Roll Call 1:00p.m.

Present: Misty Summers-Walton, Deb Johnston, Hal Glanville, Bill Lukens, and J.R. Huddleston

Old Business

1. Additional costs related to water and wastewater replacement, suspended sidewalk and other road related project costs, ongoing review and discussions
7 Change orders to date for the W/WW project-construction contract currently at \$2,372,846.39, payments to date total \$1,543,623.26 with \$58K remaining in CDBG Grant Funding. Suspended Sidewalk-no payments made to contractor since Oct. 2023, with new progress we are expecting very large invoices to begin coming in-construction contract currently at \$3,965,567.76, payments to date total \$1,755,611.89.
2. Update City job descriptions-update desired min. qualifications and add other desired qualification, remove SD DLIC requirements, update SHGC work hours/days descriptions, update Rec. Dir. # of hrs., title of Dev. Coor, Golf Operations Mgr. description updates
No Update available
3. Discuss CDL training and repayment
Still discussing Class A-is it necessary and if so what should the terms of repayment be. Council approved training repayment for Class B. We anticipate at least 2 training requests to come before council for approval soon.
4. FRC Dispatch Agreement-2025 & beyond
Committee recommends proposing a 2-3% increase each year for the next 3-5yrs. Discussed what Hot Springs taxpayers get as far as services from the county for property tax dollars collected and retained by County.

New Business

1. Mayor items
Not present
2. City
3. Committee member items
Councilman Lukens requested a special meeting of Council and other interested parties to review the Emergency Communication Center Training at the Library on 5/2/24 at 3pm. Finance Officer brought up the Airport Courtesy Car discussion from the last Council meeting and reviewed financial information regarding cars, this will be discussed again at the next admin/finance meeting after a meeting with City Administrator, Airport Manager, Finance Officer and Mayor
4. Review monthly Finance Officer Reports

Auditors are here (3), The Audit report will be done and presented by either the 1st or 2nd meeting in June, Misty selected as the Vice Chair of SDML District 9. To date roughly \$600K remains in 501 fund (Suspended Sidewalk expenses), \$758K in the Water fund and \$1.M in the Waste Water Fund. Healthcare Premiums will see a 14.7% increase for the next year

5. Alderman Lukens. Discuss 2025 projects
Bill presented a spreadsheet he has created and discussed 2024 - 2025 projects, committee agrees with prioritizing the Flood Safety Railing and modifications needed at the Evans Pumping Station
6. Review repayment of expenses training/certification & clothing/equipment document-PD Chief request
Tabled to next meeting
7. July 2024 Ward 4 opening
In July we will have an opening for Alderman/Alderwoman for Ward 4. Recommending requesting letters of interest to be submitted prior to July 1st Council meeting for review and plan to appoint to fill until next election at that meeting
8. Wayfinding update
Awaiting report from ISG
9. Surplus Auction planning
School and County are interested in joining us for this Auction. Will contact Bradeen who has facilitated previous auctions for the City. No dates set yet.
10. SHGC concessionaire at Pro Shop
Committee is not recommending a concessionaire at the Pro Shop. Committee feels we need to support our local establishments first and foremost.

Meeting adjourned at 2:47pm
Next meeting is May 13th at the MCC

J.R. Huddleston
Chair