



City of Hot Springs Airport Advisory Committee – Minutes of Meeting

Date and Time of Meeting: Thursday May 5, 2023 at 8:30 a.m.

Location of Meeting: Hot Springs Municipal Airport

Call to Order and Roll Call

Members present: Shane Miller; Mark Baxbaum; Gary Telkamp; Petra Wilson

Employees: Rick Breitenbach; Jeff Temple; Tracy Bastian

Elected officials: Bill Lukens, Alderman; Bob Nelson Mayor

Members of the Public: Charlie Baker, KJ; John Anderson, Southern Hills Aviation

Adoption of Agenda

Adopted as published.

Communications from the Public

None

Airport Manager Update

- T-Hangar Update
 - Footings excavation to start week around May 5
 - Waiting on electrical submittals
 - Liquidated damages began May 1
- Monthly fuel sales
 - 725 gallons sold in March;
 - 1343 gallons sold in April;
- Monthly flight operations
 - 36 in March;
 - 65 in April;
 - 1 balloon launch; 0 landings in March
 - 1 balloon launch; 6 landings in April
- Hangars Utilization
 - City Hangar 100%
 - Old Hangar 100%

Old Business

1. Fly-In Golf Tournament has been cancelled
2. Land Lease Agreement Update: The revised version of the Land Lease agreement was reviewed with the Committee. The Committee supports the current revision.



New Business

1. Black Hills Fly-IN – Deferred
2. T-Hangar rates and rental agreements
 - a. Committee recommends a lower rate, such as \$165 or \$175 per month based on a lack of a paved apron connecting the taxi-way to the T-Hangar;
 - b. Discussed an option of deferred rent in lieu of renter installed apron. Apron would have to be per City provided specifications.
 - c. Aprons are not FAA funded components..
3. General hangar rate comparison / review - Deferred
4. Private Hangar Expansion Plan – Deferred to June meeting so that we can have input from the FAA and KLJ from the May 11 Airport Paving Review Assessment Meeting
5. QT-Pump Card Reader Update – New reader is \$850-\$950 installed. The product won't be ready until next year and therefore will likely be a 2024 budgeted item.
6. Airport observations – Opportunities for improvement (this will be a standard agenda item for future meetings and an Action Log of pertinent items will be maintained for Committee review)
 - a. Goat heads need addressed near the Glider hangar
 - b. Preparing for Airport Inspection
 - c. Snow removal on aprons w/i about 10' of the hangar doors
 - d. Windrows of snow at the taxiway
 - e. Need for tie-down ropes, these are available at the Terminal building but may need better signage
 - f. Super AWOS has been working
7. Additional parking at New City Hangar
 - a. Not now
8. Items from the members
 - a. Members discussed various items of aviation interest.
9. Next meeting Thursday June 1st

Adjournment: The meeting adjourned at 10:10 a.m.