



## City of Hot Springs Airport Advisory Committee – Minutes of Meeting

**Date and Time of Meeting:** Thursday September 7<sup>th</sup>, 2023 at 8:30 a.m.

**Location of Meeting:** Hot Springs Municipal Airport

### **Call to Order and Roll Call**

Members present: Shane Miller, Gary Telkamp, Petra Wilson

Employees: Tracy Bastian, Ivan Venner

Elected officials: Alderman Bill Lukens, Alderman Travis Orback

Charlie Baker, KLJ Engineering

Members of the Public: Bruce Penner; Josh Scott

### **Adoption of Agenda**

Adopted as published.

### **Communications from the Public**

Bruce Penner is renting hangar space and needs help with his plane

### **Airport Manager Update**

- T-Hangar Update
  - The Notice to Proceed was dated 8 September 2021, making this project over two years old
  - Rebar needs to be re-bent and is being held up; can't inspect
  - Concrete can be poured in one day after satisfactory inspection
  - Slab/foundation would be completed in two weeks, if the above is done
  - Liquidated damages are currently at \$77,600.00 or 10.8% of the contract
- Monthly fuel sales
  - 1,559 gallons of fuel were sold in August 2023
  - Tank level currently at 5,449.1 gallons
- Monthly flight operations
  - 82 flight operations in August 2023
  - 53 balloon launches; 18 landings in August 2023

### **Airport Observations – Opportunities for Improvement**

- Committee members recommended that the Land-lease agreement be added to the Airport page of the City website. This has been done.
- Volunteers cleaned the terminal building lounge and restrooms in preparation for the Black Hills Fly-in



**Old Business**

None

**New Business**

1. Airport Manager job description – discussion
  - a. This will be revisited in October 2023
2. Next meeting Thursday October 5<sup>th</sup>

**Adjournment:** The meeting adjourned at 9:44 a.m.