



City of Hot Springs Airport Advisory Committee – Minutes of Meeting

Date and Time of Meeting: Thursday October 5th, 2023 at 8:30 a.m.

Location of Meeting: Hot Springs Municipal Airport

Call to Order and Roll Call

Members present: Shane Miller, Gary Telkamp, Mark Buxbaum and Petra Wilson

Employees: Ivan Venner

Elected officials: Alderman Bill Lukens

Airport Tenants: Tamera Dierks & Tony Pritzkau (SD Wildland Fire); Chase Palo, High Country Erectors;

Members of the Public: Paul Anderson

Adoption of Agenda

Adopted as published.

Communications from the Public

None

Airport Manager Update

- T-Hangar Update
 - Concrete pour was completed Wednesday October 4th
 - Will wait a week to test for strength and then check every 3-4 days until the spec is made.
 - Potential building completion by mid-November
- Monthly fuel sales
 - 4169 gallons of fuel were sold from September 8th through October 4th 2023
 - The Committee discussed retail fuel prices. Fuel was purchased on 10/5/23 because of low inventory. Regional average retail price of \$6.20 and wholesale price of \$5.20, it is recommended the price be change from \$5.95 per gallon to \$6.20
 - Through August, aviation fuel sales revenues exceeded expenditures by \$16,895.28
- Monthly flight operations
 - Approximately 270 flight operations in September 2023. Probably triple that number from the Fly-In
 - 11 balloon launches; 2 landings in September 2023



Airport Observations – Opportunities for Improvement

- 3 people have provided estimates for shower installation in the Terminal Building. Once a final price is determined active donation drive will commence.

Old Business

The Committee reviewed the proposed changes to the Airport Manager Job Description and concur with the changes.

New Business

1. SD Wildland Fire was present to review the upgrades made to their facilities this year and communicated their intent to be long term tenants.
2. The Committee reviewed the single Airport Engineer submittal which was from KLJ Engineering. Even though a review and assessment is not required with a single applicant the committee completed the review per the SD DOT Consultant Selection Criteria Checklist and recommends the KLJ Engineering remain as the Airport Engineer
3. Next meeting Thursday November 2nd at 8:30 a.m.

Adjournment: The meeting adjourned at 10:13 a.m.