



## City of Hot Springs Airport Advisory Committee – Minutes of Meeting

**Date and Time of Meeting:** Thursday January 4, 2024 at 8:30 a.m.

**Location of Meeting:** Hot Springs Municipal Airport

### **Call to Order and Roll Call**

Members present: Shane Miller, Gary Telkamp, Mark Buxbaum and Petra Wilson

Employees: Airport Manager Ivan Venner; City Administrator Bob Nelson Jr.; Tracy Bastian, Public Works Engineer; Charlie Baker, KLJ Engineering

Elected officials: Alderman Bill Lukens;

Airport Tenants: Ray Campbell, SHA; Chase Palo, High Country Erectors

Members of the Public: None

### **Adoption of Agenda**

Adopted as published.

### **Communications from the Public**

None

### **Airport Manager Update**

- T-Hangar Update:
  - Electricians are working
  - Door seals yet to be installed
  - Personnel doors swing out; plans show the doors are to swing inward, the doors swing will be revised;
  - KLJ will need a fee amendment to their contract for the project due to schedule overrun and will be working with the SDDOT and FAA to prepare that change order. Once that is prepared it will be presented to Council for approval;
  - A housekeeping concern was brought up regarding the need to pick up screws from the building assembly so that aircraft tires are not damaged.
- Taxilane Project Update:
  - Design is progressing;
  - This project is waiting on Congressional funding for the grants before actual construction can proceed.
- Monthly fuel sales: 516 gallons of fuel were sold in December.
- The average fuel price in a 75 mile radius is \$6.18; our price remains at \$6.20. Committee discussed fuel prices and recommends the price remains as is.
- Monthly flight operations: 32 estimated fixed wing operations; 7 balloon launches, 3 landings.



### **Airport Observations – Opportunities for Improvement**

- Google Maps places the Airport on the west side of Hwy 79. All are requested to go on Google Maps and make a comment on the correct location.

### **Old Business**

None

### **New Business**

1. Airport Capital Improvement Plan Review:
  - a. KLJ provided a current version of the Airport Capital Improvement Plan. The Committee reviewed the plan and recommends that the AWOS III weather System be advanced from 2027 to 2026 in place of Phase II of the Hangar Taxilane Extension Project. As the AWOS III project, if approved will bring with it an annual increase in the Airport budget of approximately \$9500, the Committee will be preparing a benefits and justification package for Council's information and consideration.
2. Next meeting Thursday February 1<sup>st</sup> at 8:30 a.m.

**Adjournment:** The meeting adjourned at 10:00 a.m.