



City of Hot Springs Airport Advisory Committee – Minutes of Meeting

Date and Time of Meeting: Thursday February 1, 2024 at 8:30 a.m.

Location of Meeting: Hot Springs Municipal Airport

Call to Order and Roll Call

Members present: Shane Miller, Gary Telkamp, Mark Buxbaum and Petra Wilson

Employees: Airport Manager Ivan Venner; Tracy Bastian, Public Works Engineer; Charlie Baker, KLJ Engineering

Elected officials: Mayor Bob Nelson; Alderman Bill Lukens;

Airport Tenants: None

Members of the Public: None

Adoption of Agenda

Adopted as published.

Communications from the Public

None

Airport Manager Update

- T-Hangar Update: Electrical work in progress (4 of 10 completed); waiting on Building Permit; Architect visited site and performed an inspection, confirmed need to change door swing and change out door knobs to handle types for ADA compliance; HCE working on pricing for drainage change order; \$136,400 liquidated damages to date.
- Taxilane Project Update: All documentation has been forwarded to and accepted by the FAA; fee comparison has been completed
- Monthly fuel sales: 244.64 gallons of fuel were sold in January.
- The average fuel price in a 120 mile radius is \$6.20; our price remains at \$6.20. Wholesale prices are currently down, as soon as there is room for a split load one will be ordered. Committee discussed fuel prices and recommends the price remains as is.
- Monthly flight operations: 20 estimated fixed wing operations; 1 balloon launches, 2 landings.
- SD DOT performed the pavement crack inspection as part of and in preparation for the 2024 Pavement Maintenance Project

Airport Observations – Opportunities for Improvement

- None



Old Business

None

New Business

1. Review 2005-01369 Hot Springs Hangar Amendment 01
 - a. KLJ is asking for an additional \$21,343.97 to cover additional time to follow the contractor because of the schedule overrun. The Committee recommends the Council approve this amendment.
2. Review 2305-01727 Hot Springs Taxilane Agreement – Professional Services
 - a. The Committee reviewed the agreement and recommends the Council approve the agreement.
3. Review Taxilane Extension plan: The Committee reviewed the Plan Layout addressed in the Taxilane Agreement which will extend the existing taxilanes approximately 343 feet on both the east and west sides of the new T-Hangars
4. Review revised Hot Springs HSR CIP 2024.2
 - a. The newest version of the CIP was reviewed. Per this version of the Plan, AWOS III would go under contract to design in the fall 2024, be bid in summer of 2025, and constructed in 2026 depending on equipment lead time. There is expected to no cost to the City in 2024. Budget consideration will need to be included in the 2025 budget.
5. Review AWOS III Project Proposal document: A first draft was provided to the Committee. Input was requested and a second draft will be reviewed at the March 7th meeting. The final document will be provided to Council to assist them in making budget decisions associated with the AWOS III project.

Next meeting Thursday March 7th at 8:30 a.m.

Adjournment: The meeting adjourned at 9:45 a.m.