



## City of Hot Springs Airport Advisory Committee – Minutes of Meeting

**Date and Time of Meeting:** Thursday April 4, 2024 at 8:30 a.m.

**Location of Meeting:** Hot Springs Municipal Airport

### **Call to Order and Roll Call**

Members present: Shane Miller, Gary Telkamp, Mark Buxbaum and Petra Wilson

Employees: Airport Manager Ivan Venner; City Administrator Bob Nelson Jr.; Public Works Engineer, Tracy Bastian; KLJ Engineer Charlie Baker

Elected officials: Alderman Bill Lukens;

Airport Tenants: Anthony Pritzkau, SDWL Fire; SHA, Glenn Cheatham

Members of the Public: None

### **Adoption of Agenda**

Adopted as published.

### **Communications from the Public**

None

### **Airport Manager Update**

- T-Hangar Update
  - Building is completed; entry set change out, cleaning and site grading is yet to be completed; some paperwork has yet to be filed with KLJ.
- Taxilane Project Update:
  - Bid opening is April 11<sup>th</sup>
- Monthly fuel sales: 622 gallons of fuel were sold in March.
- The average fuel price in a 100 mile radius is \$6.03; wholesale fuel price on 4/4 was \$4.80, which is up \$0.50 in the past few weeks; our price is currently \$6.20; based on average retail prices and wholesale costs, the Committee recommends no adjustments based on potential futures.
- Monthly flight operations: 40 estimated fixed wing operations; 3 balloon launches, 0 landings.
- As of March Expense Report, the Airport had expended 19.36% of its budget through 25% of the year.
- SDWL Fire has completed their upgrades. Planning on keeping 2 SEATS at HSR. April 26<sup>th</sup> National Guard Helicopter training operations 9 a.m. to 4 p.m.

### **Airport Observations – Opportunities for Improvement**

- None
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### **Old Business**

1. The AWOS III Project Proposal document continues to be updated in preparation for the 2025 Budget Hearings.

### **New Business**

1. The Committee was provided with copies of the Grazing agreements to begin review as those 5-year agreements will expire at the end of this year.

Next meeting Thursday May 2<sup>nd</sup> at 8:30 a.m.

**Adjournment:** The meeting adjourned at 10:10 a.m.