



City of Hot Springs
Public Works Committee – Meeting Minutes

Date and Time of Meeting: Tuesday September 12, 2023 at 1:00 p.m. – 4:19 p.m.

Location of Meeting: Mueller Civic Center; 801 S. 6th Street

Members Present: Councilmembers: Debra Johnston, Bill Lukens, and Mayor Bob Nelson

Employees Present: Public Works Engineer Tracy Bastian, Water Department Foreman Shawn Hylle

Members of the Public:

- None

NEW BUSINESS ITEMS

1. Repair responsibilities in meter pits
 - a. City does not install meter pits or meter yokes.
 - b. Ordinance 51.05 and 51.06 identifies the City's responsibility stopping at the curb-stop valve or in the absence of a curb-stop at the angle valve at the inlet to the meter yoke.
 - c. Schematics will be developed to clearly communicate the requirements and specification called out in the ordinance.
 - d. The Water Ordinance will be reviewed for necessary clarifications.
 2. Flood Channel Inspection – Informal review results
 - a. Formal inspections will be done every 5 years
 - b. Informal inspections will be done each year in the 4 years between the Formal inspections.
 - c. Woody vegetation in the Channel needs to be removed
 - d. Planned walled repairs were shared with the inspectors
 3. Resident request from recent water main break
 - a. Committee reviewed the letter from the resident on Meadowlark Drive impacted by the water main break.
 - b. A claim has been filed with the City's insurance carrier.
 4. 307 S. 22nd Street Drainage
 - a. The Public Works Engineer will review the issue and submit a proposed solution.
 5. Historical Commission recommendation on Flood Channel Wall Railing
 - a. The Commission recommended using the railing on the existing Minnekahta Bridge as well as purchasing the remainder of the new railing. All of which will be mounted on the pavement but will begin at the top of the existing wall.
-



City of Hot Springs Public Works Committee – Meeting Minutes

STREETS / MAINTENANCE

1. Dump Week progressing the week of September 11th
2. Asphalt overlay work has started.

WASTE WATER

1. Compiling an estimate for the replacement of the Wet Well Pump Controllers.

WATER

1. Repairing various water system leaks.
2. Installing “radio reads” at Boulder Falls and Back Nine subdivisions.
3. Crews continue to support the Road Reconstruction Project

PUBLIC WORKS ENGINEER

1. Following the road reconstruction project daily issues.
2. Lookout Ave / Walnut Street waterline replacement project is progressing well.
3. Reviewing design options for the Albany Street storm water issues.

CODE ENFORCEMENT

- No updates.

30 DAY LOOK AHEAD

Primary activities for all members will be focused on City responsibilities associated with the Road Reconstruction Project in addition to those noted in the Active Projects Table listed below.

Streets / Maintenance:

- Road Re-construction support.

Waste Water:

- No special items planned
-



**City of Hot Springs
Public Works Committee – Meeting Minutes**

Water:

- Intense support of Road Reconstruction Project items associated with utilities connections.
- Replacing water valves; hydrants; eliminating meter pits.
- Fire suppression feed replacement for Lynn's Dakotamart
- Detroit Avenue valve replacement
- Canton Avenue & 6th valve replacement
- Eliminating and replacing services from Waterfront to Baltimore on Chicago

Public Works Engineer:

- No special items planned other than those already listed.

Code Enforcement:

- No update

THE FULL PUBLIC WORKS REPORTS INCLUDING UPDATES ON ACTIVE AND INACTIVE PROJECT CAN BE FOUND ON THE CITY WEB SITE

The next meeting of Public Works is Tuesday September 26th 1:00 at the Mueller Center Conference Room



**City of Hot Springs
Public Works Committee – Meeting Agenda**