



City of Hot Springs Public Works Committee – Minutes of Meeting

Date and Time of Meeting: Tuesday November 28, 2023 at 1:00 p.m.

Location of Meeting: Mueller Civic Center; 801 S. 6th Street

Call to Order and Roll Call: Members present were Council Members Hal Glanville, Bill Lukens, Debra Johnston, Mayor Bob Nelson, City Administrator Bob Nelson Jr. Public Works Engineer Tracy Bastian, and Maintenance Department Cemetery representative Lori Sherrard

Members of the Public Present: Cheryl Chapman, Executive Director Western Dakota Regional Water Systems

Adoption of Agenda: A revised agenda was adopted.

There were no Communications from the Public

New Business Items

1. Cheryl Chapman, Executive Director of Western Dakota Regional Water Systems presented an overview of the organization and one of its main purposes which is to assess the feasibility of bringing Missouri River water to the Black Hills region in order to meet future demands. The Committee will continue to discuss the technical issues with representatives at future Committee meeting before making a recommendation to Council regarding membership with Western Dakota Regional Water Systems and any associated data gathering requests.
2. The Committee was informed that the contractor that currently opens and closes the plots at Evergreen Cemetery will cease to perform that function.
 - The Maintenance Department has contacted 3 other potential service providers to determine interest in performing that service.
 - The Committee recommends that if City workers are needed to open and close plots that the same fee charged by the contractor be charged by the City and included in the Fee Schedule.
 - It is also recommended that performance guidelines and expectations be included as part of any authorization or agreement with any future contractors.
3. Historic Stairs Repairs
 - Mayor Nelson informed the Committee that emails have been sent to ISG and KLJ requesting design and work estimates for the repair and or



replacement of the Historic stairs at the Fire Station, Episcopal Church and Pioneer Museum. Estimates by State approved engineering firms are required for the grant applications the City will be pursuing and both ISG and KLJ are on the State approved list.

Departmental Summaries

- Streets is preparing for seasonal snow removal
- Waste Water: Wet well control system is installed and complete
- Waste Water: Heat exchanger is being replaced in the office
- Waste Water: Circulation pumps in the digester building are being replaced
- Waste Water: Receipt of waste water from 3rd party haulers are being more actively managed per the recently reviewed Waste Water ordinance resulting in fewer upsets to the system.
- Water: The 16" ductile iron main has been completely replaced on N. River Street

30 Day Look Ahead.

- No major projects planned other than incidental road reconstruction support

Active and Inactive Project information can be found in the current Public Works Report on the City Web Site

The meeting adjourned at 2:52 p.m. The next meeting will be Tuesday December 12th at 1:00 p.m. at the Mueller Center Conference Room.