



# Public Works Committee

Prepared for: Hot Springs City Council

Prepared by: Public Works Committee Chair William Lukens

Members Present: Councilmembers: Bill Lukens, Hal Glanville, Debra Johnston, Mayor Bob Nelson, City Administrator Bob Nelson Jr. and Public Works Engineer Tracy Bastian

Members of the Public: None

Date & Time of Meeting: November 14, 2023 1:00 p.m. – 2:28 p.m.

Report Number: 2023-24

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## DEPARTMENTAL SUMMARY

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### NEW BUSINESS ITEMS

1. Water usage at 501 N. River Street: The readout of the electronic water meter for the address was reviewed. There appears to be no evidence of actual water usage based on interviews with the owners. Water meter values appear to be a meter electronic issue and not a water usage issue. The Committee recommends the account be adjusted.
2. Request to receive City of Hermosa waste water: City of Hermosa proposes disposing of up to 18,000 gallons per day of effluent waste water via a third party hauler. Waste water would be from the third (final) treatment lagoon. As this would be beneficial to the operation of the Hot Springs Waste Water Treatment plant and provide additional revenue to this enterprise fund, the Committee supports this proposal. Fee discussion details will be provided to the Finance Department.
3. Incomplete sewer main near Bald Eagle Drive: Approximately 70 feet of sanitary sewer main was not installed by the developer and is now needed for a home currently under construction. Home construction contractor has been asked to provide an estimated cost for the installation of the sewer main. A review of costs will need to be done, but the Committee supports the completion of the sewer main system.
4. Comprehensive Plan – Public Works Action Plan: The Committee reviewed an action plan that supports the overall strategic plan described in the City’s Comprehensive Plan and aligns with current budgets. This action plan will be reviewed and updated periodically as needed.

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### STREETS / MAINTENANCE

1. No update

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### WASTE WATER

1. No update

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### WATER

1. No update

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### PUBLIC WORKS ENGINEER

1. No update

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### CODE ENFORCEMENT

1. No update
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## 30 DAY LOOK AHEAD

Primary activities for all members will be focused on City responsibilities associated with the Road Reconstruction Project in addition to those noted in the Active Projects Table listed below.

### **Streets / Maintenance:**

1. Road Re-construction support.

### **Waste Water:**

1. No special items planned

### **Water:**

1. No special items planned other than North River St. curb stops tie ins

### **Public Works Engineer:**

1. Road Re-construction support.

### **Code Enforcement:**

1. No update
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## CITY OF HOT SPRINGS - PUBLIC WORKS COMMITTEE REPORT

# PROJECTS

### Active Projects

Listed below are projects that are being actively worked by City crews or contractors.

Description	Participating Departments	Estimated Completion	Notes / Updated
<b>Road Project Utilities</b>	Streets / Water / Waste Water / Engineer	2024	Ongoing daily support (11/14/23)
<b>Albany &amp; 16<sup>th</sup> Storm water Sewer Study</b>	Engineer / PW Chair	Complete study by December 2023	Develop scope; Options; Cost. Maintain communications with community stakeholders. (11/14/23)
<b>Hail damage repairs</b>	Engineer	TBD	Adjuster will be inspecting City buildings (10/31/23)
<b>Wayfinding Signs</b>	Public Works Committee	2024	Finalizing on the sign layout, color and location. Estimate being generated in-house. (9/26/23)
<b>Clubhouse Retaining Wall &amp; HVAC replacement</b>	Engineer	4/14/24	Bid accepted 9/5/23. AC unit bid received. (11/14/23)
<b>Code Enforcement: Nuisance Abatement</b>	Development Coordinator	TBD	No recent action. (8/1/23)
<b>Code Enforcement: Demolition by Neglect</b>	Development Coordinator	Ongoing	2 letters sent out Registered Mail. One returned "undeliverable".90 days to respond, 180 to correct. City Attorney has been contacted for guidance. Coming up on 90 day response time (9/12/23)
<b>Address drainage issues at 307 S. 22nd Street</b>	PW Engineer	2023	Site inspected 9/12/23
<b>Develop Action Plan based on COHS Comprehensive Plan</b>	Public Works Committee	December 2023	Action Plan reviewed and accepted by Committee. (11/14/23)

Description	Participating Departments	Estimated Completion	Notes / Updated
<b>S/M: Albany &amp; Baltimore intersections leveling</b>	Being completed by Complete Concrete as part of the 385 Reconstruction Project.	12/2023	Albany Ave work has been completed. 8/15/23; Baltimore completed (11/14/23)
<b>Minnekahta Bridge Replacement</b>	PW Engineer	2025 Project	Currently in design by Broze Engineering. Council updated on 11/6/23 by Broze. (11/14/23)
<b>Water Supply Certification</b>	PW Engineer	2024	Certify adequacy of water and waste water capacity for Boulder Falls and FRH area residential PUD's. Study needs to be updated, cost of \$12K-\$14K. Update will be for entire system. (11/14/23)

## Inactive Projects

Listed below are projects that are on the City project/work list but are waiting for resources (staffing/funding/contract execution/weather, etc.) before work can begin or progress.

Description	Reason	Estimated Restart Date	Notes / Updated
<b>S/M: Flood Wall Railing</b>	Waiting on input from HPC, reviewing options	2024	Material cost estimate obtained. Color and design options are appropriate. Mounting preference by vendor aligns with project constraints. (8/15/23)
<b>S/M: Valley View Drainage Improvements</b>	Waiting on resources	2024	8/15/23
<b>S/M: Summit Road wall</b>	Needs engineering evaluation and project	Not currently a priority	9/12/23
<b>S/M: ADA N 6th &amp; Jennings</b>	Waiting on resources	2024	9/12/23
<b>S/M: ADA access to sidewalk north end of Centennial Park</b>	Waiting on resources	2024	9/12/23
<b>S/M: ADA access between Brookside &amp; Vision Source</b>	Waiting on resources	2024	9/12/23
<b>S/M: Irrigation around Depot</b>	Waiting on resources	2024	9/12/23
<b>S/M: Irrigation N. River along Centennial Park</b>	Waiting on resources	2024	9/12/23
<b>S/M: Irrigation across from Lynn's Dakotamart</b>	Waiting on Road project.	2025	9/12/23
<b>S/M: Sons of American Legion Flagpole at Centennial Park</b>	Waiting on resources	2024	8/15/23
<b>S/M: Major Seasonal Pavement Repairs</b>	Estimate for 2024 work scope	September 2024	<ul style="list-style-type: none"> <li>Albany &amp; 4th;</li> <li>Elm &amp; Summit;</li> <li>NE portion of Centennial Park Parking lot;</li> <li>Intersection of 6<sup>th</sup> St. &amp; University Ave.</li> </ul>

Description	Reason	Estimated Restart Date	Notes / Updated
			<ul style="list-style-type: none"> <li data-bbox="1208 243 1435 331">• Mueller Center Parking Lot (9/12/23)</li> </ul>
<b>Water/Engineer: Update Water Plan</b>	Piping modifications needed to conduct flow tests at pump stations. Waiting on resources to complete this work so contractor can complete the Plan revision.	2026	Contractor working on plan. Piping mods needed at pump station to conduct flow tests before plan revision can be completed (9/12/23)
<b>Replace sewer line at Baltimore between 16<sup>th</sup> &amp; 17<sup>th</sup></b>	Waiting on resources	2024	9/12/23
<b>S/M: Fall River Flood Channel Cleanup</b>	Waiting on input from others	2023-2024	9/12/23
<b>S/M: Flood wall maintenance &amp; repair</b>	Waiting on resources	2023-2024	9/12/23
<b>Water: Hydrant Flow Tests</b>	Waiting on action plan and resources	2024	9/12/23
<b>Parks: Chautauqua Steps need to be repaired</b>	Waiting for resources	2024	9/12/23
<b>Water: Replace excessively tall hydrant at the S/W corner of Chicago &amp; University</b>	Waiting on materials	2024	9/12/23
<b>Water: Manhole cover at Lookout &amp; Minnekahta at an angle</b>	Waiting on resources	2023	9/12/23
<b>Handicap Parking at north side of Centennial Park</b>	Waiting on resources	2024	9/12/23
<b>S/M: Install retaining wall near Freedom Trail at Waterfall</b>	Waiting on resources	2025	9/12/23

# DEPARTMENTAL BUDGET SUMMARY

Description	YTD Budget	YTD Expenditure	Percent Expenditure
Highways, Streets & Roadways	\$593,698	\$424,919	71.57%
Street Cleaning	\$85,925	\$21,018	24.46%
Snow Removal	\$66,750	\$55,968	83.85%
Street Lighting	\$96,750	\$63,130	65.25%
Nuisance and Complaints	\$9,050	\$2,736	30.23%
Parks	\$199,075	\$144,281	72.48%
Cemetery	\$74,550	\$60,588	81.27%
Water	\$959,430	\$854,760	89.09%
Wastewater	\$709,208	\$666,258	93.62%
Solid Waste	\$250,850	\$217,693	86.78%
<b>Percent of Year</b>			<b>83%</b>