



Public Works Committee

Prepared for: Hot Springs City Council

Prepared by: Public Works Committee Chair William Lukens

Members Present: Councilmembers: Bill Lukens, City Administrator Bob Nelson Jr. and Public Works Engineer Tracy Bastian

Members of the Public: None

Date & Time of Meeting: December 27, 2023 1:00 p.m. – 2:15 p.m.

Report Number: 2023-27

DEPARTMENTAL SUMMARY

NEW BUSINESS ITEMS

Communications from the public:

- None

New Business

- **As a result of the concern expressed at the previous meeting regarding trailers and RV's parked on the street after the November 1 removal deadline, the City streets were reviewed and violators were tagged and tow dates set.**
- **The Active and Inactive Projects Lists were reviewed and updated in preparation of establishing a 2024 work plan that aligns with the approved 2024 budget.**

STREETS / MAINTENANCE

1. No update

WASTE WATER

1. No update

WATER

1. No update

PUBLIC WORKS ENGINEER

CODE ENFORCEMENT

1. No update

30 DAY LOOK AHEAD

Primary activities for all members will be focused on City responsibilities associated with the Road Reconstruction Project in addition to those noted in the Active Projects Table listed below.

Streets / Maintenance:

Road Re-construction support and snow removal as needed.
2024 Work-plan versus budget review

Waste Water:

No special items planned
2024 Work-plan

Water:

No special items planned.
2024 Work-plan

Public Works Engineer:

Road Re-construction support.
Albany Ave & 16th Street Storm water Study Update
2024 Work-plan

Code Enforcement:

Action plan update.

CITY OF HOT SPRINGS - PUBLIC WORKS COMMITTEE REPORT

PROJECTS

Active Projects

Listed below are projects that are being actively worked by City crews or contractors.

Description	Participating Departments	Estimated Completion	Notes / Updated
Road Project Utilities	Streets / Water / Waste Water / Engineer	2024	Ongoing daily support (12/27/23)
Albany & 16th Storm water Sewer Study	Engineer / PW Chair	Complete study by February 2024	Develop scope; Options; Cost. Maintain communications with community stakeholders. (12/27/23)
Hail damage repairs	Engineer / City Administrator	2024	Adjuster will be inspecting City buildings (12/27/23)
Wayfinding Signs	Public Works Committee	2024	Finalizing on the sign layout, color and location. Estimate being generated in-house. (12/27/23)
Clubhouse Retaining Wall & HVAC replacement	Engineer	4/14/24	Work in progress beginning first week in December (12/27/23)
Code Enforcement: Nuisance Abatement	Development Coordinator / City Administrator	Ongoing	No recent action. (12/27/23)
Code Enforcement: Deterioration by Neglect	Development Coordinator	Ongoing:	2 letters sent out Registered Mail. No update (12/27/23)
Address drainage issues at 307 S. 22nd Street	PW Engineer	2024	Site inspected 9/12/23. Estimated cost <\$5K (12/27/23)
Historic Stair Repair/Replace	City Admin / PW Engineer	Grant application in 2024, work schedule TBD	Email sent to ISG & KLJ to provide design and work estimate for State Grant application. Due Jan 24(12/27/23)
Minnekahta Bridge Replacement	PW Engineer	Design in progress. 2025 Project	Currently in design by Broze Engineering. Council updated on 11/6/23 by Broze. (12/27/23)

Description	Participating Departments	Estimated Completion	Notes / Updated
Water System Hydraulic Study	PW Engineer	2024	Certify adequacy of water capacity for Boulder Falls and FRH area residential PUD's. Council approved study by AE2S for \$12K on 12/18/23
S/M: Flood Wall Railing	City Admin / Historic Preservation Commission / Public Works Committee	2024-TBD	Proposal to use and modify existing railing from west side of flood wall. Estimate in process. Supplemental appropriation needed if work to be done in 2024. (12/27/23)
Water/Engineer: Update Water Plan	Public Works Engineer / Water Department	2025 (promoted from 2026)	AE2S working on plan. Piping mods needed at Evans pump station to conduct flow tests before plan revision can be completed (9/12/23)

Inactive Projects

Listed below are projects that are on the City project/work list but are waiting for resources (staffing/funding/contract execution/weather, etc.) before work can begin or progress.

Description	Reason	Estimated Restart Date	Notes / Updated
S/M: Valley View Drainage Improvements	Waiting on resources	2024	Mostly labor for current scope; minimal material purchase needed. (12/27/23)
S/M: Summit Road wall	Needs engineering evaluation and project	Not currently a priority	12/27/23
S/M: ADA N 6th & Jennings	Waiting on resources	2024	Proposed to include in package of contracted small paving projects. 12/27/23
S/M: ADA access to sidewalk north end of Centennial Park	Waiting on resources	2024	Proposed to include in package of contracted small paving projects. 12/27/23
S/M: ADA access between Brookside & Vision Source	Waiting on resources	2024	Proposed to include in package of contracted small paving projects. 12/27/23
S/M: Irrigation around Depot	Waiting on resources	2024	9/12/23
S/M: Irrigation N. River along Centennial Park	Waiting on resources	2024	9/12/23
S/M: Irrigation across from Lynn's Dakotamart	Waiting on Road project.	2025	9/12/23
S/M: Sons of American Legion Flaggpole at Centennial Park	Waiting on resources	2024	8/15/23
S/M: Major Seasonal Pavement Repairs	Estimate for 2024 work scope. This is a list only that needs to be re-evaluated and prioritized.	September 2024	<ul style="list-style-type: none"> Albany & 4th**; Elm & Summit; NE portion of Centennial Park Parking lot; Intersection of 6th St. & University Ave. Mueller Center Parking Lot (9/12/23)

Description	Reason	Estimated Restart Date	Notes / Updated
Replace sewer line at Baltimore between 16th & 17th	Waiting on resources	2024	Determine if this can be done in 2024 (12/27/23)
S/M: Fall River Flood Channel Cleanup	Waiting on input from others	2024	Define scope aligned with budget and USACE 2023 Report (12/27/23)
S/M: Flood wall maintenance & repair	Waiting on resources	2024	Define scope aligned with budget and USACE 2023 Report (12/27/23)
Water: Hydrant Flow Tests	Waiting on action plan and resources	2024	Build plan for 2024 (12/27/23)
Parks: Chautauqua Steps need to be repaired	Waiting for resources	2024	Determine if this can be done in 2024 (12/27/23)
Replatting of easement between 509 S. 6th and MCC parking lot	Awaiting action by City	2024	509 S. 6 th owner willing to pay for replatting to allow installation of fence between owner property and dump station.
Water: Manhole cover at Lookout & Minnekahta at an angle	Waiting on resources	2024	Inspected 12/10/23, no issues. (12/27/23)
Handicap Parking at north side of Centennial Park	Waiting on resources	2024	Proposed to include in package of contracted small paving projects. 12/27/23
S/M: Install retaining wall near Freedom Trail at Waterfall	Waiting on resources	2025	Design, scope and budget for 2025 (12/27/23)
Extend sidewalk on Waterfront at 345 S. River St	Waiting on resources	TBD	Assess need and feasibility.(12/27/23)

DEPARTMENTAL BUDGET SUMMARY

Description	YTD Budget	YTD Expenditure	Percent Expenditure
Highways, Streets & Roadways	\$593,698	\$469,312	79.05%
Street Cleaning	\$85,925	\$92,118	107.21%
Snow Removal	\$66,750	\$60,085	90.01%
Street Lighting	\$96,750	\$70,029	72.38%
Nuisance and Complaints	\$9,050	\$2,736	30.23%
Parks	\$199,075	\$152,835	76.77%
Cemetery	\$74,550	\$65,292	87.58%
Water	\$959,430	\$1,102,999	114.96%
Wastewater	\$711,679	\$823,114	115.66%
Solid Waste	\$250,850	\$247,483	98.66%
Percent of Year			91.67%