



Public Works Committee

Prepared for: Hot Springs City Council

Prepared by: Public Works Committee Chair William Lukens

Members Present: Councilmembers: Bill Lukens, Hal Glanville, Debra Johnston, and Mayor Bob Nelson;
Public Works Engineer Tracy Bastian, Maintenance Foreman Billy Morrow; Water Systems Foreman Shawn Hylle

Members of the Public: Gene Frederickson

Date & Time of Meeting: August 1, 2023 1:00 p.m. - 3:00 p.m.

Report Number: 2023-16

DEPARTMENTAL SUMMARY

NEW BUSINESS ITEMS

1. A member of the public brought the following concerns to the Committee:
 - a. Garden Street dust abatement request (200 S. Garden)
 - i. Discussed potentially using “mag water” on the unpaved portion of S. Garden Street.
 - b. Flood wall damage near Kidney Springs Park
 - i. This damage had already been recorded by SDDOT and will be addressed by the Road Reconstruction Project
2. Excavation Permits: Define and implement roles and responsibilities assignment to ensure street repairs are made after a private contractor disturbs pavement to install utilities.
 - a. Next steps, meet w/City Hall staff to identify roles, document proper fees and document a roles and responsibility matrix.
3. Street Lighting Contract: Discussed how to ensure the service contract is being fulfilled;
 - a. Poles have been numbered
 - b. Reviewing the contract to determine if routine services are being performed
 - c. Reviewing other options once the contract is up for renewal
4. Waste Totes purchases: Decision to purchase 500 new totes
 - a. Sanders Sanitation recommends the purchase of 500 totes; Public Works concurs and recommends to Council the City purchases the 500 new totes.

STREETS / MAINTENANCE

1. Performing cleanup after the rain storms
2. Dakota Asphalt is generating an estimate for asphalt replacement at: 19th Street between Washington & Lincoln; 19th to 20th on Lincoln; S. Dakota Street; 11th Street to 14th Street;
3. Members continue to support the City responsibilities associated with the road reconstruction projects as well as normal seasonal activities.

WASTE WATER

1. Polymer Unit monitoring unit failed and a refurbished unit has been ordered.
2. The Plant is running well

WATER

1. Lightening has taken out instrumentation on both pumps at various times requiring some manual operation. Parts are on order.
 2. Solar panel is in for the instrumentation and controls on the 2MM gallon storage tank
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3. Members of the Water Department continue to support City responsibilities associated with the road reconstruction project
4. The water test of the residence on S. 4th Street was negative as it was for 3 other locations tested. The source of the odor was the anode in the home's hot water heater.

PUBLIC WORKS ENGINEER

1. The Public Works Engineer continues to support City responsibilities associated with road reconstruction project
2. Preparing Notice To Bidders for middle section over the Lobby and the Skylight of the Mueller Center
3. The Clubhouse roof did receive damage from the July 17 hail storm.
4. Mayor has reached out to potential interested contractors that may provide bids to repair the retaining wall at the Clubhouse

CODE ENFORCEMENT

- No updates.

30 DAY LOOK AHEAD

Primary activities for all members will be focused on City responsibilities associated with the Road Reconstruction Project in addition to those noted in the Active Projects Table listed below.

Streets / Maintenance:

- Tree trimming; cleanup after the rain; support the Water Department on Road Reconstruction Project items.

Waste Water:

- No special items planned

Water:

- Intense support of Road Reconstruction Project items associated with utilities connections.
- Replacing water valves; hydrants; eliminating meter pits.

Public Works Engineer:

- Work should begin on Lookout Ave.

Code Enforcement:

- A review of the latest inspection and associated communications and updates are planned.
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CITY OF HOT SPRINGS - PUBLIC WORKS COMMITTEE REPORT

PROJECTS

Active Projects

Listed below are projects that are being actively worked by City crews or contractors.

Description	Participating Departments	Estimated Completion	Notes / Updated
Road Project Utilities	Streets / Water / Waste Water / Engineer	2024	Ongoing daily support (7/11/23)
Edgewood Terrace Waterline Replacement	Water / Streets	TBD	Work should start in early August (8/1/23)
Hail damage repairs	Engineer	TBD	Mueller Center flat portion preparing to replace; repairs noted w/contractor for Clubhouse (8/1/23)
Wayfinding Signs	Public Works Committee	TBD	Finalizing on the sign layout, color and location (8/1/23)
Clubhouse Retaining Wall	Engineer	TBD	A contractor has expressed interest and is preparing a bid. (8/3/23)
Code Enforcement: Nuisance Abatement	Development Coordinator	TBD	Reviewing latest inspection. (8/1/23)
Code Enforcement: Demolition by Neglect	Development Coordinator	Ongoing	2 letters sent out Registered Mail. One returned "undeliverable".90 days to respond, 180 to correct. City Attorney has been contacted for guidance.
Public Works Committee Charter	Chair	October 2023	DRAFT Charter provided to members for comment. (7/11/23)
Develop Action Plan based on COHS Comprehensive Plan	Public Works Committee	December 2023	Added July 2023 (7/11/23?)

Inactive Projects

Listed below are projects that are on the City project/work list but are waiting for resources (staffing/funding/contract execution/weather, etc.) before work can begin or progress.

Description	Reason	Estimated Restart Date	Notes / Updated
S/M: Flood Wall Railing	Waiting on input from HPC, reviewing options		7/11/23
S/M: Valley View Drainage Improvements	Waiting on resources		7/11/23
S/M: Albany & Baltimore intersections leveling	Being completed by Complete Concrete as part of the 385 Reconstruction Project	12/2023	7/11/23
S/M: Summit Road wall	Needs engineering evaluation and project		7/11/23
S/M: ADA N6th & Jennings	Waiting on resources		7/11/23
S/M: ADA access to sidewalk north end of Centennial Park	Waiting on resources		7/11/23
S/M: ADA access between Brookside & Vision Source	Waiting on resources		7/11/23
S/M: Irrigation around Depot	Waiting on resources		7/11/23
S/M: Irrigation N. River along Centennial Park	Waiting on resources		7/11/23
S/M: Irrigation across from Lynn's Dakotamart	Waiting on resources		7/11/23
S/M: Sons of American Legion Flagpole			
S/M: Major Seasonal Pavement Repairs	Funding and manpower		Albany & 4th; Catholican & 11th & Library Dr. 1k' replace; Elm & Summit; NE portion of Centennial Parking lot; Intersection of 6 th St. & University Ave.
Water/Engineer: Update Water Plan	In progress by contractor		7/11/23

Description	Reason	Estimated Restart Date	Notes / Updated
Engineer: Minnekahta Bridge Replacement	In design	2025 Project	7/11/23
Replace sewer line at Baltimore between 16th & 17th	Waiting on resources		7/11/23
S/M: Clubhouse Drive yellow curb / no parking	Waiting on resources		7/11/23
S/M: Fall River Flood Channel Cleanup	Waiting on input from others		7/11/23
S/M: Flood wall maintenance & repair	Waiting on resources		7/11/23
Water: Hydrant Flow Tests	Waiting on action plan and resources		7/11/23
Parks: Chautauqua Steps need to be repaired	Waiting for resources		7/11/23
Water: Replace excessively tall hydrant at the S/W corner of Chicago & University	Waiting on materials		7/11/23
Water: Hydrant caps issues Library Drive (east hydrant) S. 16th at Mountain View Apartments between Evanston & Catholican	Caps removed and threads treated: COMPLETED		7/12/23
Water: Manhole cover at Lookout & Minnekahta at an angle	Waiting on resources		7/11/23

DEPARTMENTAL BUDGET SUMMARY

Description	YTD Budget	YTD Expenditure	Percent Expenditure
Highways, Streets & Roadways	\$589,698	\$309,185	52.08%
Street Cleaning	\$82,025	\$10,120	11.78%
Snow Removal	\$66,750	\$55,736	83.5%
Nuisance and Complaints	\$9,050	\$1,500	16.57%
Parks	\$199,075	\$94,397	47.42%
Cemetery	\$74,550	\$43,719	58.64%
Water	\$954,490	\$444,303	46.55%
Wastewater	\$674,418	\$571,125	84.68%
Percent of Year			58.33%
