



City of Hot Springs Public Works Committee – Minutes of Meeting

Date and Time of Meeting: Tuesday January 9 at 1:00 p.m.

Location of Meeting: Mueller Civic Center; 801 S. 6th Street

Call to Order and Roll Call: Members present were Council Members Hal Glanville; Bill Lukens; Debra Johnston; Mayor Bob Nelson; City Administrator Bob Nelson Jr., Waste Water Department, Jassen Correll; Water Department Shaun Hylle

Members of the Public Present: None

Adoption of Agenda: A revised agenda was adopted.

New Business Items

1. The Committee reviewed proposals from ISG and KLJ for the Design and Replacement of three historic stairways. The proposals are design and contract administration only and do not cover construction. Questions for clarification were generated by the Committee and once those questions are addressed by the firms a recommendation will be presented to Council. A design contract by a State approved engineering firm is required for the grants the City intends to apply for to actually replace the stairways.
2. A discussion of the 2024 Brush Pile Burn was held
 - a. The City's permit to burn the brush pile is good through 3/31/24;
 - b. The City Administrator, Mayor and Maintenance Department are working through checklist in preparation for a burn and have been ask to select a timeframe so that Council can be notified of the burn date;
 - c. Once the timeframe has been selected, the Public Works Chair and Co-Chair will begin notifying the stakeholders listed in the checklist.
3. The Committee discussed the next steps regarding the property line issue on Ely Avenue and established a path-forward;
4. The Public Work Engineer provided cost estimate information regarding the sewer main extension on Bald Eagle Drive. Three contractors were contacted for estimates, two were received and one declined. The Committee recommends accepting the low estimate of \$17,908.20 by Construction Services LLC. This project will be funded from the 604 Waste Water Fund. The second estimate was \$26,020.00
5. The Public Works Committee will change its schedule to one meeting a month instead of two. The meeting will be help the Tuesday before the first Council meeting of the month and as always the date will be posted on the City Calendar and the Public Works page of the City web site.



Departmental Summaries

- Waste Water: Bio-solids need to be transferred to a landfill, typically this is done every two to three years. In the past the solids were transported to the landfill in Rapid. These solids could be disposed of at the Custer/Fall River Landfill, which would result in lower transportation cost for the City, however their permit would need to be modified to receive the solids. As is the case now, the solids are only transported after appropriate and successful testing by the City of Hot Springs.
- Waste Water: It was brought to the Committee's attention that an unlicensed plumber is making unlicensed sewer connections to the City's system. The City Administrator took an action to address this practice that violates our Waste Water ordinance.
- Water Department: Crews have responded to two leaks. One due to an improperly installed fitting and a second to another leak in the Boulder Falls subdivision caused by of PVC pipe on unprepared bedding.

30 Day Look Ahead.

- Tentative schedule for the burning of the brush pile is the week of January 22nd
- No other major projects are planned other than incidental road reconstruction support.

Active and Inactive Project information can be found in the current Public Works Report on the City Web Site

The meeting adjourned at 2:09 p.m. The next meeting will be Tuesday January 30th at 1:00 p.m. at the Mueller Center Conference Room.