



# Public Works Committee

Prepared for: Hot Springs City Council

Prepared by: Public Works Committee Chair William Lukens

Members Present: Councilmembers: Bill Lukens, Hal Glanville, Debra Johnston; Mayor Bob Nelson; City Administrator Bob Nelson Jr; Waste Water Department Jassen Correll and Water Department Shaun Hylle. an  
Members of the Public: None

Date & Time of Meeting: January 9, 2024 1:00 p.m. – 2:09 p.m.

Report Number: 2024-01

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## DEPARTMENTAL SUMMARY

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### NEW BUSINESS ITEMS

Communications from the public:

- None

#### New Business

1. The Committee reviewed proposals from ISG and KLJ for the Design and Replacement of three historic stairways. The proposals are design and contract administration only and do not cover construction. Questions for clarification were generated by the Committee and once those questions are addressed by the firms a recommendation will be presented to Council. A design contract by a State approved engineering firm is required for the grants the City intends to apply for to actually replace the stairways.
2. A discussion of the 2024 Brush Pile Burn was held
  - a. The City's permit to burn the brush pile is good through 3/31/24;
  - b. The City Administrator, Mayor and Maintenance Department are working through checklist in preparation for a burn and have been ask to select a timeframe so that Council can be notified of the burn date;
  - c. Once the timeframe has been selected, the Public Works Chair and Co-Chair will begin notifying the stakeholders listed in the checklist.
3. The Committee discussed the next steps regarding the property line issue on Ely Avenue and established a path-forward;
4. The Public Work Engineer provided cost estimate information regarding the sewer main extension on Bald Eagle Drive. Three contractors were contacted for estimates, two were received and one declined. The Committee recommends accepting the low estimate of \$17,908.20 by Construction Services LLC. This project will be funded from the 604 Waste Water Fund. The second estimate was \$26,020.00
5. The Public Works Committee will change its schedule to one meeting a month instead of two. The meeting will be help the Tuesday before the first Council meeting of the month and as always the date will be posted on the City Calendar and the Public Works page of the City web site.

Departmental Summaries

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### STREETS / MAINTENANCE

1. No update
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## WASTE WATER

- Waste Water: Bio-solids need to be transferred to a landfill, typically this is done every two to three years. In the past the solids were transported to the landfill in Rapid. These solids could be disposed of at the Custer/Fall River Landfill, which would result in lower transportation cost for the City, however their permit would need to be modified to receive the solids. As is the case now, the solids are only transported after appropriate and successful testing by the City of Hot Springs.
- Waste Water: It was brought to the Committee's attention that an unlicensed plumber is making unlicensed sewer connections to the City's system. The City Administrator took an action to address this practice that violates our Waste Water ordinance.

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## WATER

- Water Department: Crews have responded to two leaks. One due to an improperly installed fitting and a second to another leak in the Boulder Falls subdivision caused by of PVC pipe on unprepared bedding.

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## PUBLIC WORKS ENGINEER

- Provided report on Bald Eagle Drive sewer main extension, comments on Historic Stairway Replacement Design proposal.
- Provided preliminary report regarding storm water issues at Albany Ave and 16<sup>th</sup> Street.

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## CODE ENFORCEMENT

1. No update

## 30 DAY LOOK AHEAD

- Tentative schedule for the burning of the brush pile is the week of January 22<sup>nd</sup>
- No other major projects are planned other than incidental road reconstruction support  
Primary activities for all members will be focused on City responsibilities associated with the Road Reconstruction Project in addition to those noted in the Active Projects Table listed below.

### Streets / Maintenance:

Tentative schedule for the burning of the brush pile is the week of January 22<sup>nd</sup>

### Waste Water:

No special items planned

### Water:

No special items planned.

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**Public Works Engineer:**

Road Re-construction support.

**Code Enforcement:**

Action plan update.



# CITY OF HOT SPRINGS - PUBLIC WORKS COMMITTEE REPORT

## PROJECTS

### Active Projects

Listed below are projects that are being actively worked by City crews or contractors.

Description	Participating Departments	Estimated Completion	Notes / Updated
<b>Road Project Utilities</b>	Streets / Water / Waste Water / Engineer	2024	Ongoing daily support (1/9/24)
<b>Albany &amp; 16<sup>th</sup> Storm water Sewer Study</b>	Engineer / PW Chair	Complete study by February 2024	Conceptual study and rough cost estimate complete.. Maintain communications with community stakeholders. (1/9/24)
<b>Hail damage repairs</b>	Engineer / City Administrator	2024	Adjuster will be inspecting City buildings (12/27/23)
<b>Wayfinding Signs</b>	Public Works Committee	2024	Finalizing on the sign layout, color and location. Estimate being generated in-house. (12/27/23)
<b>Clubhouse Retaining Wall &amp; HVAC replacement</b>	Engineer	4/14/24	Work in progress beginning first week in December (12/27/23)
<b>Code Enforcement: Nuisance Abatement</b>	Development Coordinator / City Administrator	Ongoing	No recent action. (12/27/23)
<b>Code Enforcement: Deterioration by Neglect</b>	Development Coordinator	Ongoing:	2 letters sent out Registered Mail. No update (12/27/23)
<b>Address drainage issues at 307 S. 22nd Street</b>	PW Engineer	2024	Site inspected 9/12/23. Estimated cost <\$5K (12/27/23)
<b>Historic Stair Repair/Replace</b>	City Admin / PW Engineer	Grant application in 2024, work schedule TBD	Proposals evaluated, clarifications sent to KLJ & ISG(1/9/24)
<b>Minnekahta Bridge Replacement</b>	PW Engineer	Design in progress. 2025 Project	Currently in design by Broze Engineering. Council updated on 11/6/23 by Broze. (12/27/23)

Description	Participating Departments	Estimated Completion	Notes / Updated
<b>Water System Hydraulic Study</b>	PW Engineer	2024	Certify adequacy of water capacity for Boulder Falls and FRH area residential PUD's. Council approved study by AE2S for \$12K on 12/18/23
<b>S/M: Flood Wall Railing</b>	City Admin / Historic Preservation Commission / Public Works Committee	2024-TBD	Proposal to use and modify existing railing from west side of flood wall. Estimate in process. Supplemental appropriation needed if work to be done in 2024. (12/27/23)
<b>Water/Engineer: Update Water Plan</b>	Public Works Engineer / Water Department	2025 (promoted from 2026)	AE2S working on plan. Piping mods needed at Evans pump station to conduct flow tests before plan revision can be completed (9/12/23)
<b>City Administrator: Unlicensed plumber making unlicensed connections to City sewer system</b>	City Administrator / Development Coordinator	February 2024	Contractor will be contacted. (1/9/24)

## Inactive Projects

Listed below are projects that are on the City project/work list but are waiting for resources (staffing/funding/contract execution/weather, etc.) before work can begin or progress.

Description	Reason	Estimated Restart Date	Notes / Updated
<b>S/M: Valley View Drainage Improvements</b>	Waiting on resources	2024	Mostly labor for current scope; minimal material purchase needed. (12/27/23)
<b>S/M: Summit Road wall</b>	Needs engineering evaluation and project	Not currently a priority	12/27/23
<b>S/M: ADA N 6th &amp; Jennings</b>	Waiting on resources	2024	Proposed to include in package of contracted small paving projects. 12/27/23
<b>S/M: ADA access to sidewalk north end of Centennial Park</b>	Waiting on resources	2024	Proposed to include in package of contracted small paving projects. 12/27/23
<b>S/M: ADA access between Brookside &amp; Vision Source</b>	Waiting on resources	2024	Proposed to include in package of contracted small paving projects. 12/27/23
<b>S/M: Irrigation around Depot</b>	Waiting on resources	2024	9/12/23
<b>S/M: Irrigation N. River along Centennial Park</b>	Waiting on resources	2024	9/12/23
<b>S/M: Irrigation across from Lynn's Dakotamart</b>	Waiting on Road project.	2025	9/12/23
<b>S/M: Sons of American Legion Flaggpole at Centennial Park</b>	Waiting on resources	2024	8/15/23
<b>S/M: Major Seasonal Pavement Repairs</b>	Estimate for 2024 work scope. This is a list only that needs to be re-evaluated and prioritized.	September 2024	<ul style="list-style-type: none"> <li>Albany &amp; 4<sup>th</sup>**;</li> <li>Elm &amp; Summit;</li> <li>NE portion of Centennial Park Parking lot;</li> <li>Intersection of 6<sup>th</sup> St. &amp; University Ave.</li> <li>Mueller Center Parking Lot (9/12/23)</li> </ul>

Description	Reason	Estimated Restart Date	Notes / Updated
<b>Replace sewer line at Baltimore between 16<sup>th</sup> &amp; 17<sup>th</sup></b>	Waiting on resources	2024	Determine if this can be done in 2024 (12/27/23)
<b>S/M: Fall River Flood Channel Cleanup</b>	Waiting on input from others	2024	Define scope aligned with budget and USACE 2023 Report (12/27/23)
<b>S/M: Flood wall maintenance &amp; repair</b>	Waiting on resources	2024	Define scope aligned with budget and USACE 2023 Report (12/27/23)
<b>Water: Hydrant Flow Tests</b>	Waiting on action plan and resources	2024	Build plan for 2024 (12/27/23)
<b>Parks: Chautauqua Steps need to be repaired</b>	Waiting for resources	2024	Determine if this can be done in 2024 (12/27/23)
<b>Replatting of easement between 509 S. 6<sup>th</sup> and MCC parking lot</b>	Awaiting action by City	2024	509 S. 6 <sup>th</sup> owner willing to pay for replatting to allow installation of fence between owner property and dump station.
<b>Handicap Parking at north side of Centennial Park</b>	Waiting on resources	2024	Proposed to include in package of contracted small paving projects. 12/27/23
<b>S/M: Install retaining wall near Freedom Trail at Waterfall</b>	Waiting on resources	2025	Design, scope and budget for 2025 (12/27/23)
<b>Extend sidewalk on Waterfront at 345 S. River St</b>	Waiting on resources	TBD	Assess need and feasibility.(12/27/23)



# DEPARTMENTAL BUDGET SUMMARY

Description	YTD Budget	YTD Expenditure	Percent Expenditure
Highways, Streets & Roadways	\$593,698	\$469,312	79.05%
Street Cleaning	\$85,925	\$92,118	107.21%
Snow Removal	\$66,750	\$60,085	90.01%
Street Lighting	\$96,750	\$70,029	72.38%
Nuisance and Complaints	\$9,050	\$2,736	30.23%
Parks	\$199,075	\$152,835	76.77%
Cemetery	\$74,550	\$65,292	87.58%
Water	\$959,430	\$1,102,999	114.96%
Wastewater	\$711,679	\$823,114	115.66%
Solid Waste	\$250,850	\$247,483	98.66%
<b>Percent of Year</b>			<b>91.67%</b>