



City of Hot Springs Public Works Committee – Minutes of Meeting

Date and Time of Meeting: Tuesday January 30, 2024 at 1:00 p.m.

Location of Meeting: Mueller Civic Center; 801 S. 6th Street

Call to Order and Roll Call: Members present were Council Members Hal Glanville; Bill Lukens; Debra Johnston; Mayor Bob Nelson; City Administrator Bob Nelson Jr., Public Works Engineer Tracy Bastian

Members of the Public Present: Craig Romey

Adoption of Agenda: A revised agenda was adopted.

New Business Items

1. Public Concern: Code Enforcement; Summerville Ave & Bear Ave;
 - a. A member of the public presented several concerns regarding parking violations and one concern regarding a propane tank located within about three feet of a public road. The parking issues are being addressed by the PD and the propane tank issue is being reviewed by the Development Coordinator.
2. Review of Historic Stairway Replacement Proposals;
 - a. The Committee reviewed the proposals and supplemental responses from both KJL and ISG. As both firms proposals are technically equivalent and the City has had good experience with both firms, the Committee recommends Council accepts KLJ's proposal as it was \$15,300 less than ISG's (\$90,000 versus \$105,300).
 - b. The City Administrator will request KLJ update their proposal with the answers to the questions submitted to them via email.
3. Snow removal procedures;
 - a. The Committee discussed a recommendation to modify the snow removal procedures in which the City crews would move the snow to the center of certain streets instead of the curb. This would require the crews to then load and move the snow in some cases, but would significantly reduce the amount of snow and the number of time residents driveways would be blocked by snow from City snow removal operations.
4. The burning of the brush pile has been delayed as the crews are waiting on favorable wind conditions.
 - a. It was verified that the City falls under the Municipality exemption regarding burn permit requirements in the Black Hills Fire Protection District, so we can burn the pile when conditions are optimum for us and we are not constrained by the additional requirements associated with a burn permit.



5. 2024 City Hall Building Maintenance and Repairs included in this year budget were discussed which include \$25,000 for tuck point repair and sloughed earth removal behind City Hall
6. A request to remove a handicap parking spot on the north side of University east alley between N. River Street and Chicago Street was reviewed. After discussion and evaluation, the Committee recommends to leave the parking designation as is.

Departmental Summaries

There were no departmental or project updates.

30 Day Look Ahead.

Active and Inactive Project information can be found in the current Public Works Report on the City Web Site

The meeting adjourned at 2:18 p.m. The next meeting will be Tuesday February 27th at 1:00 p.m. at the Mueller Center Conference Room.



Public Concern Notes:

70.07 VEHICLES ON ROADWAY, GENERAL; CROSSWALKS; PEDESTRIANS.

(A) *Driving through funeral or other procession.* No driver of a vehicle shall drive between the vehicles comprising a funeral or other authorized procession while they are in motion and when such funeral vehicles are conspicuously designated.

(B) *Driving and parking on a public sidewalk and boulevard.* See § [70.06\(F\)](#).

(1) The driver of a vehicle shall not drive or park on any public sidewalk.

(2) Vehicles and trailers of all types, including travel, boat, camping and hauling, shall not be parked or stored between the back of curb and the adjacent property line along any substantially improved street.

70.08(C) All motor vehicles parked within the city on any public road shall be insured as required in SDCL § 32-35-113, shall have current registration, and be in operable condition.