



Public Works Committee

Prepared for: Hot Springs City Council

Prepared by: Public Works Committee Chair William Lukens

Members Present: Councilmembers: Bill Lukens, Hal Glanville, Debra Johnston; Mayor Bob Nelson; City Administrator Bob Nelson Jr; and Public Works Engineer Tracy Bastian

Members of the Public: Craig Romey

Date & Time of Meeting: January 9, 2024 1:00 p.m. – 2:18 p.m.

Report Number: 2024-02

DEPARTMENTAL SUMMARY

NEW BUSINESS ITEMS

Communications from the public:

- None

New Business

1. Public Concern: Code Enforcement; Summerville Ave & Bear Ave;
 - a. A member of the public presented several concerns regarding parking violations and one concern regarding a propane tank located within about three feet of a public road. The parking issues are being addressed by the PD and the propane tank issue is being reviewed by the Development Coordinator.
 2. Review of Historic Stairway Replacement Proposals;
 - a. The Committee reviewed the proposals and supplemental responses from both KJL and ISG. As both firms proposals are technically equivalent and the City has had good experience with both firms, the Committee recommends Council accepts KLJ's proposal as it was \$15,300 less than ISG's (\$90,000 versus \$105,300).
 - b. The City Administrator will request KLJ update their proposal with the answers to the questions submitted to them via email.
 3. Snow removal procedures;
 - a. The Committee discussed a recommendation to modify the snow removal procedures in which the City crews would move the snow to the center of certain streets instead of the curb. This would require the crews to then load and move the snow in some cases, but would significantly reduce the amount of snow and the number of time residents driveways would be blocked by snow from City snow removal operations.
 4. The burning of the brush pile has been delayed as the crews are waiting on favorable wind conditions.
 - a. It was verified that the City falls under the Municipality exemption regarding burn permit requirements in the Black Hills Fire Protection District, so we can burn the pile when conditions are optimum for us and we are not constrained by the additional requirements associated with a burn permit.
 5. 2024 City Hall Building Maintenance and Repairs included in this year budget were discussed which include \$25,000 for tuck point repair and sloughed earth removal behind City Hall
 6. A request to remove a handicap parking spot on the north side of University east alley between N. River Street and Chicago Street was reviewed. After discussion and evaluation, the Committee recommends to leave the parking designation as is.
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Departmental Summaries

STREETS / MAINTENANCE

1. No update

WASTE WATER

1. No update

WATER

1. No update

PUBLIC WORKS ENGINEER

1. No update
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CODE ENFORCEMENT

1. No update

30 DAY LOOK AHEAD

1. No update

Streets / Maintenance:

Burning of the brush pile is waiting on acceptable wind conditions

Waste Water:

No special items planned

Water:

No special items planned.

Public Works Engineer:

Road Re-construction support.

Code Enforcement:

CITY OF HOT SPRINGS - PUBLIC WORKS COMMITTEE REPORT

PROJECTS

Active Projects

Listed below are projects that are being actively worked by City crews or contractors.

Description	Participating Departments	Estimated Completion	Notes / Updated
Road Project Utilities	Streets / Water / Waste Water / Engineer	2024	Ongoing daily support (1/9/24)
Albany & 16th Storm water Sewer Study	Engineer / PW Chair	Complete study by February 2024	Conceptual study and rough cost estimate complete.. Maintain communications with community stakeholders. (1/9/24)
Hail damage repairs	Engineer / City Administrator	2024	Adjuster will be inspecting City buildings (12/27/23)
Wayfinding Signs	Public Works Committee	2024	Finalizing on the sign layout, color and location. Estimate being generated in-house. (12/27/23)
Clubhouse Retaining Wall & HVAC replacement	Engineer	4/14/24	Work in progress beginning first week in December (12/27/23)
Code Enforcement: Nuisance Abatement	Development Coordinator / City Administrator	Ongoing	No recent action. (12/27/23)
Code Enforcement: Deterioration by Neglect	Development Coordinator	Ongoing:	2 letters sent out Registered Mail. No update (12/27/23)
Address drainage issues at 307 S. 22nd Street	PW Engineer	2024	Site inspected 9/12/23. Estimated cost <\$5K (12/27/23)
Historic Stair Repair/Replace	City Admin / PW Engineer	Grant application in 2024, work schedule TBD	Proposals evaluated, clarifications sent to KLJ & ISG(1/9/24)
Minnekahta Bridge Replacement	PW Engineer	Design in progress. 2025 Project	Currently in design by Broze Engineering. Council updated on 11/6/23 by Broze. (12/27/23)

Description	Participating Departments	Estimated Completion	Notes / Updated
Water System Hydraulic Study	PW Engineer	2024	Certify adequacy of water capacity for Boulder Falls and FRH area residential PUD's. Council approved study by AE2S for \$12K on 12/18/23
S/M: Flood Wall Railing	City Admin / Historic Preservation Commission / Public Works Committee	2024-TBD	Proposal to use and modify existing railing from west side of flood wall. Estimate in process. Supplemental appropriation needed if work to be done in 2024. (12/27/23)
Water/Engineer: Update Water Plan	Public Works Engineer / Water Department	2025 (promoted from 2026)	AE2S working on plan. Piping mods needed at Evans pump station to conduct flow tests before plan revision can be completed (9/12/23)
City Administrator: Unlicensed plumber making unlicensed connections to City sewer system	City Administrator / Development Coordinator	February 2024	Contractor will be contacted. (1/9/24)

Inactive Projects

Listed below are projects that are on the City project/work list but are waiting for resources (staffing/funding/contract execution/weather, etc.) before work can begin or progress.

Description	Reason	Estimated Restart Date	Notes / Updated
S/M: Valley View Drainage Improvements	Waiting on resources	2024	Mostly labor for current scope; minimal material purchase needed. (12/27/23)
S/M: Summit Road wall	Needs engineering evaluation and project	Not currently a priority	12/27/23
S/M: ADA N 6th & Jennings	Waiting on resources	2024	Proposed to include in package of contracted small paving projects. 12/27/23
S/M: ADA access to sidewalk north end of Centennial Park	Waiting on resources	2024	Proposed to include in package of contracted small paving projects. 12/27/23
S/M: ADA access between Brookside & Vision Source	Waiting on resources	2024	Proposed to include in package of contracted small paving projects. 12/27/23
S/M: Irrigation around Depot	Waiting on resources	2024	9/12/23
S/M: Irrigation N. River along Centennial Park	Waiting on resources	2024	9/12/23
S/M: Irrigation across from Lynn's Dakotamart	Waiting on Road project.	2025	9/12/23
S/M: Sons of American Legion Flaggpole at Centennial Park	Waiting on resources	2024	8/15/23
S/M: Major Seasonal Pavement Repairs	Estimate for 2024 work scope. This is a list only that needs to be re-evaluated and prioritized.	September 2024	<ul style="list-style-type: none"> Albany & 4th**; Elm & Summit; NE portion of Centennial Park Parking lot; Intersection of 6th St. & University Ave. Mueller Center Parking Lot (9/12/23)

Description	Reason	Estimated Restart Date	Notes / Updated
Replace sewer line at Baltimore between 16th & 17th	Waiting on resources	2024	Determine if this can be done in 2024 (12/27/23)
S/M: Fall River Flood Channel Cleanup	Waiting on input from others	2024	Define scope aligned with budget and USACE 2023 Report (12/27/23)
S/M: Flood wall maintenance & repair	Waiting on resources	2024	Define scope aligned with budget and USACE 2023 Report (12/27/23)
Water: Hydrant Flow Tests	Waiting on action plan and resources	2024	Build plan for 2024 (12/27/23)
Parks: Chautauqua Steps need to be repaired	Waiting for resources	2024	Determine if this can be done in 2024 (12/27/23)
Replatting of easement between 509 S. 6th and MCC parking lot	Awaiting action by City	2024	509 S. 6 th owner willing to pay for replatting to allow installation of fence between owner property and dump station.
Handicap Parking at north side of Centennial Park	Waiting on resources	2024	Proposed to include in package of contracted small paving projects. 12/27/23
S/M: Install retaining wall near Freedom Trail at Waterfall	Waiting on resources	2025	Design, scope and budget for 2025 (12/27/23)
Extend sidewalk on Waterfront at 345 S. River St	Waiting on resources	TBD	Assess need and feasibility.(12/27/23)

DEPARTMENTAL BUDGET SUMMARY

Description	YTD Budget	YTD Expenditure	Percent Expenditure
Highways, Streets & Roadways	\$702,833	\$33,125	4.71%
Snow Removal	\$181,925	\$9144	5.03%
Street Lighting	\$99,000	\$6,470	6.54%
Street Cleaning	\$14,675	\$0	0%
Nuisance and Complaints	\$9,050	\$0	0%
Cemeteries	\$100,250	\$4,677	4.67%
Parks	\$195,435	\$5,568	2.85%
Water	\$1,004,438	\$47,263	4.71%
Wastewater	\$778,506	\$26,894	3.45%
Solid Waste	\$260,850	\$180	0.07%
Percent of Year			8%