



Public Works Committee

Prepared for: Hot Springs City Council

Prepared by: Public Works Committee Chair William Lukens

Members Present: Councilmembers: Bill Lukens, Hal Glanville, Debra Johnston; Mayor Bob Nelson; Public Works Engineer Tracy Bastian and Captain Phil Shively

Members of the Public: Craig Romey and Gerald Culligan

Date & Time of Meeting: February 27 1:00 p.m. – 2:36 p.m.

Report Number: 2024-03

DEPARTMENTAL SUMMARY

NEW BUSINESS ITEMS

Communications from the public:

- Concerned again over non-compliance with the Traffic Regulations in the City Ordinances regarding parked. The concern was acknowledged and the member of the public was informed that the PD continues to address the issue.
- Concern over the Food Vendor Park across from the EPMS. The issues were discussed. There are no budgeted funds for 2024 for improvement to the Food Vendor Park. Considering the new privately owned and operated facility on Jensen HI way the need for the City operated park will have to be evaluated based on actual need for the facility and if improvements are needed they will have to be budgeted and discussed in the appropriate budget hearings.

New Business

1. Lead Service Line Survey
 1. October 16, 2024 is the deadline for the national wide survey as required by EPA
 2. Issue is how we ensure this gets accomplished.
 3. All residents are encouraged to go to the City web site for instruction regarding how to complete this required survey.
 2. Hickory Street Drainage
 1. New issues have come about because of recent construction; Streets has a plan to mitigate the new drainage issues arising from this change.
 3. 2024 Paving Projects – Identify and Determine Scope of Work
 1. Reviewed major repairs on our list. Streets Superintendent was asked to provide Council a priority list based on maintenance costs.
 4. 2024 Free Dump Weeks: Dates have been set which are June 3-7 & September 9-14
 1. Will communicate this information to the public via the City web site and Facebook page
 5. WWTF – Digester Repairs
 1. Issues with the polymer pump for the sludge press. Council should expect some associated bills.
 6. Water-fill Station: Traffic Flow Improvements [2/27/24 addition]
 1. Discussed traffic markings which may help with traffic flow, but the variety of connections on the users' equipment markings may not fit a mandated traffic flow. No action to be taken.
 7. Replatting of 905 S. 6th property line adjacent to MCC parking lot
 1. Property owner that requested the property line change in order to erect a barrier between the property and the dump station will be notified to proceed with revision if still interested. Once done, the plat will go before Council for approval.
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Departmental Summaries

STREETS / MAINTENANCE

- The Brush Pile burn was reschedule for 12:15 a.m. on Wednesday February 28th. Notifications and internal procedures have been completed.\

WASTE WATER

1. No update

WATER

1. No update

PUBLIC WORKS ENGINEER

1. Hydrant flow testing for the Water System Hydraulic Model Update has been completed.

CODE ENFORCEMENT

1. No update

30 DAY LOOK AHEAD

Streets / Maintenance:

- Streets will be removed two elm trees next to the old depot due to root damage from the road reconstruction work.

Waste Water:

No special items planned

Water:

No special items planned.

Public Works Engineer:

- Update of the Water System Hydraulic Model is expected in the next month

Code Enforcement:

CITY OF HOT SPRINGS - PUBLIC WORKS COMMITTEE REPORT

PROJECTS

Active Projects

Listed below are projects that are being actively worked by City crews or contractors.

Description	Participating Departments	Estimated Completion	Notes / Updated
Road Project Utilities	Streets / Water / Waste Water / Engineer	2024	Ongoing daily support (2/27/24)
Albany & 16th Storm water Sewer Study	Engineer / PW Chair	Complete study by April 2024	Conceptual study and rough cost estimate complete.. Maintain communications with community stakeholders. (1/9/24)
Hail damage repairs	Engineer / City Administrator	2024	Adjuster will be inspecting City buildings (12/27/23)
Wayfinding Signs	Public Works Committee	2024	Finalizing on the sign layout, color and location. Estimate being generated in-house. (12/27/23)
Clubhouse Retaining Wall & HVAC replacement	Engineer	4/14/24	Work in progress. Change order approved by Council for cost and schedule changes. Complete 5/1/24 (2/27/24)
Code Enforcement: Nuisance Abatement	Development Coordinator / City Administrator	Ongoing	No recent action. (12/27/23)
Code Enforcement: Deterioration by Neglect	Development Coordinator	Ongoing:	2 letters sent out Registered Mail. No update (12/27/23)
Address drainage issues at 307 S. 22nd Street	PW Engineer	2024	Site inspected 9/12/23. Estimated cost <\$5K (12/27/23)
Historic Stair Repair/Replace	City Admin / PW Engineer	Grant application in 2024, work schedule TBD	KLJ selected. Contract on 3/4/24 Council agenda. (2/27/24)
Minnekahta Bridge Replacement	PW Engineer	Design in progress. 2025 Project	Currently in design by Broze Engineering. Council updated on

Description	Participating Departments	Estimated Completion	Notes / Updated
			11/6/23 by Broze. (12/27/23)
Water System Hydraulic Study	PW Engineer	2024	Certify adequacy of water capacity for Boulder Falls and FRH area residential PUD's. Council approved study by AE2S for \$12K on 12/18/23. Flow tests are completed and the model is being updated (2/27/24)
S/M: Flood Wall Railing	City Admin / Historic Preservation Commission / Public Works Committee	2024-TBD	Proposal to use and modify existing railing from west side of flood wall. Estimate in process. Supplemental appropriation needed if work to be done in 2024. (12/27/23)
Water/Engineer: Update Water Plan	Public Works Engineer / Water Department	2025 (promoted from 2026)	AE2S working on plan. Piping mods needed at Evans pump station to conduct flow tests before plan revision can be completed (9/12/23)
City Administrator: Unlicensed plumber making unlicensed connections to City sewer system	City Administrator / Development Coordinator	February 2024	Contractor has been contacted. Waiting on a reply from the contractor (2/27/24)
Hickory Street Drainage	Streets	May 2024	Install rip raps to control modified runoff path. (2/27/24)

Inactive Projects

Listed below are projects that are on the City project/work list but are waiting for resources (staffing/funding/contract execution/weather, etc.) before work can begin or progress.

Description	Reason	Estimated Restart Date	Notes / Updated
S/M: Valley View Drainage Improvements	Waiting on resources	2024	Mostly labor for current scope; minimal material purchase needed. (12/27/23)
S/M: Summit Road wall	Needs engineering evaluation and project	Not currently a priority	12/27/23
S/M: ADA N 6th & Jennings	Waiting on resources	2024	Proposed to include in package of contracted small paving projects. 12/27/23
S/M: ADA access to sidewalk north end of Centennial Park	Waiting on resources	2024	Proposed to include in package of contracted small paving projects. 12/27/23
S/M: ADA access between Brookside & Vision Source	Waiting on resources	2024	Proposed to include in package of contracted small paving projects. 12/27/23
S/M: Irrigation around Depot	Waiting on resources	2024	9/12/23
S/M: Irrigation N. River along Centennial Park	Waiting on resources	2024	9/12/23
S/M: Irrigation across from Lynn's Dakotamart	Waiting on Road project.	2025	9/12/23
S/M: Sons of American Legion Flaggpole at Centennial Park	Waiting on resources	2024	8/15/23
S/M: Major Seasonal Pavement Repairs	Estimate for 2024 work scope. This is a list only that needs to be re-evaluated and prioritized. Streets Superintendent to provide Committee with a prioritized listed based on maintenance costs and time spent by the department.	September 2024	<ul style="list-style-type: none"> Albany & 4th**; Elm & Summit;(S) NE portion of Centennial Park Parking lot; Intersection of 6th St. & University Ave.(S) Mueller Center Parking Lot (2/27/24)

Description	Reason	Estimated Restart Date	Notes / Updated
			<ul style="list-style-type: none"> S. River from S. 6th to Brookside (S)
Replace sewer line at Baltimore between 16th & 17th	Waiting on resources	2024	Determine if this can be done in 2024 (12/27/23)
S/M: Fall River Flood Channel Cleanup	Waiting on input from others	2024	Define scope aligned with budget and USACE 2023 Report (12/27/23)
S/M: Flood wall maintenance & repair	Waiting on resources	2024	Define scope aligned with budget and USACE 2023 Report (12/27/23)
Water: Hydrant Flow Tests	Waiting on action plan and resources	2024	Build plan for 2024 (12/27/23)
Parks: Chautauqua Steps need to be repaired	Waiting for resources	2024	Determine if this can be done in 2024 (12/27/23)
Replatting of easement between 905 S. 6th and MCC parking lot	Awaiting action by City to contact property owner.	2024	905 S. 6 th owner willing to pay for plat to allow installation of fence between owner property and dump station. (2/27/24)
WWTF Odor Abatement	Waiting on plan and resources. Additional flow from Hermosa water seems to be helping some.	TBD	Assessing impact of additional flow from Hermosa. Determine if VA flow can be tied in. (2/27/24)
Handicap Parking at north side of Centennial Park	Waiting on resources	2024	Proposed to include in package of contracted small paving projects. 12/27/23
S/M: Install retaining wall near Freedom Trail at Waterfall	Waiting on resources	2025	Design, scope and budget for 2025 (12/27/23)
Extend sidewalk on Waterfront at 345 S. River St	Waiting on resources	TBD	Assess need and feasibility. (12/27/23)
MCC Soccer Field Drain Pipe	Waiting on funding and design	TBD	

Description	Reason	Estimated Restart Date	Notes / Updated

DEPARTMENTAL BUDGET SUMMARY

Description	YTD Budget	YTD Expenditure	Percent Expenditure
Highways, Streets & Roadways	\$702,833	\$33,125	4.71%
Snow Removal	\$181,925	\$9144	5.03%
Street Lighting	\$99,000	\$6,470	6.54%
Street Cleaning	\$14,675	\$0	0%
Nuisance and Complaints	\$9,050	\$0	0%
Cemeteries	\$100,250	\$4,677	4.67%
Parks	\$195,435	\$5,568	2.85%
Water	\$1,004,438	\$47,263	4.71%
Wastewater	\$778,506	\$26,894	3.45%
Solid Waste	\$260,850	\$180	0.07%
Percent of Year			8%