



## City of Hot Springs Public Works Committee – Minutes of Meeting

Date and Time of Meeting: Tuesday March 26, 2024 at 1:00 p.m.

Location of Meeting: Mueller Civic Center; 801 S. 6th Street

Call to Order and Roll Call: Members present were Council Members Hal Glanville; Bill Lukens; Malisa Niles; Mayor Bob Nelson; City Administrator Bob Nelson Jr.; Public Works Engineer Tracy Bastian; Water Department Foreman Shawn Hylle

Members of the Public Present: From the Hot Springs Community Garden group: Kerry Pile; Darrian Warrow, Ann Girarde, and Tom Fisk; from the Hot Springs Master Gardeners: Joe Oltman, Cathryn Oltman, Keith Rabin and Karen Mestin.

Communications from the public: None

The agenda was adopted as published.

### New Business Items

1. The Hot Springs Community Garden Board Members presented a proposal for creating and establishing a Children's Community Garden in Hot Springs located in the area between the Library and the Book Barn. The members request to the City was access and use of the area at no cost to the group as well as a water source and supply up to the boundary of the proposed Children's Community Garden. The Committee discussed the request as well as the specifics of the proposal presented. The proposal will be reviewed with the Library Board to determine if there are any conflicting uses or issues and a cost of providing water service to the location will be determined. If there are no conflicts with the Library Board and a water line can be provided with minimal and reasonable expense to the City, the Committee would support a motion to come before Council for approval.;
2. Quotes were reviewed for work to be done on behalf of the Water Department for driveway repairs at 308 Meadowlark Drive and stair replacement in water tanks. The stair replacement is a 2024 non-discretionary budgeted expense and the Committee supports proceeding, however the Water Department budget will be reviewed to make sure it can support the other work before proceeding.
3. The City Administrator is working on roof damage claims issues regarding the Library and Clubhouse roofs and Library gutters. Estimates for Library gutter replacement will be sought, as replacement for these were included in the 2023 claim, but they have not been replaced.



4. Masonic Lodge requested an adjustment to the sewer portion of their bill associated with a January water leak. The water leaked into a dirt floor basement and did not enter the waste water system. The Committee recommends a credit of \$230.75 be applied to the account since the excess amount of water that passed through the meter did not enter the waste water system for processing.
5. The Committee discussed the marking of parking spaces on River Street from Jennings to Albany. The City Administrator will generate a plan for review by the Committee and seek a contractor quote for comparison with the cost for the work if done in-house.

#### Departmental Summaries

- Code Enforcement:
  - Code Enforcement Specialist have been re-engaged and the previous established list is being updated.
  - Specific property concerns were discussed along with potential remedies.
- Water Department
  - 16" water line fittings that are no longer needed will be put up for surplus. The 16" line in stock will be transferred to General Fund – Streets for use as culverts.
- Waste Water Department
  - Continued maintenance improvements going on at the facility
  - Bi-annual Waste Water Treatment Facility inspection was completed in mid-March. Awaiting report, but no verbal concerns were communicated at the time of the inspection.
- Public Works Engineer
  - Clubhouse work is progressing well.
  - AE2S has completed the Water System Hydraulic Study and model update and the report is expected in mid-April.
  - Since AE2S has completed the Study and Model update, the next step to update the Water Plan is to make revisions to the Evans Pumping Station to allow for the required flow tests. Given the current stress on the Water Department budget, Council will need to thoroughly review the benefits and concerns associated with the timing of this work.



Active and Inactive Project information has been updated and can be found in the current Public Works Report on the City Web Site

The meeting adjourned at 2:27 p.m. The next meeting will be Tuesday April 30<sup>th</sup> at 1:00 p.m. at the Mueller Center Conference Room.